

## Record of officer decision

<b>Decision title:</b>	Officer decision to purchase wheeled bins
<b>Date of decision:</b>	16 October 2018
<b>Decision maker:</b>	Assistant Director for Regulation, Environment & Waste.
<b>Authority for delegated decision:</b>	<p>Operational decision under directorate scheme of delegation as outlined in Section 7 of the constitution. Para 3.7.5</p> <p>An operational decision involves the day to day management of the council. They are usually incidental to a function being exercised by the council. Such decisions are taken by the chief executive, in accordance with the scheme of delegation and any financial or contracting requirements specified in the finance or contracts procedure rules and will be classed as operational so long as it:</p> <ul style="list-style-type: none"> <li>• Is within an approved budget,</li> <li>• Is not in conflict with the council's policies, strategies or relevant service plans,</li> <li>• Does not amend existing or raise new policy issues.</li> </ul>
<b>Ward:</b>	Countywide
<b>Consultation:</b>	None
<b>Decision made:</b>	Purchase of one full load of 1100 litre and a half load of 660 litre bins from A&C Weber, to be used as part of the trade waste collection service. Also to purchase a half load of 1100 litre green bins from the same supplier, to be used at domestic premises for the collection of recycling. The total value for this purchase will be £23,279.85.
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Budget is provided within the Environment &amp; Waste budgets for the purchase of such stock. There is sufficient money in these budgets to make this purchase.</li> <li>• These bins are necessary for the provision of the trade waste collection service for continued new customers and as replacements for bins which have reached the end of their useable life.</li> <li>• The green bins are necessary for the provision of containers at new and existing communal development properties.</li> <li>• There is no conflict with any council policy, strategy or service plan.</li> <li>• This decision does not amend existing policy nor raise new policy issues.</li> <li>• In accordance with the council's procurement guidance for a medium value service, best value has been obtained by comparing the prices of the 6 suppliers on the ESPO 860 Framework Agreement. A &amp; C Weber has the lowest price on the framework for these type of bins.</li> </ul>

<b>Highlight any associated risks/finance/legal/equality considerations:</b>	No associated risks identified.
<b>Details of any alternative options considered and rejected:</b>	<p>Undertake a mini-competition under the national framework agreement – this option was rejected as A &amp; C Weber can provide the lowest price for these bins as outlined on the national framework.</p> <p>To 'do nothing' is not an option as the bins are needed to continue to provide a trade waste collection service and to collect recycling from premises where individual bins cannot be accommodated.</p>
<b>Details of any declarations of interest made:</b>	No declarations of interest.

Signed: M Willimont

Date: 16 October 2018